



January 22, 2018 ACE Board Conference Call, 3-5 p.m. Eastern
NOTE: February 19 Meeting Time Change to 11-1 p.m. Eastern

Call to Order – ACE President Suzanne Steel

Roll Call

President Suzanne Steel, Past President Steve Miller, President-elect Elizabeth Gregory North, Vice President Doug Edlund, Membership Director Beth Forbes, Professional Development Director Victor Villegas, Marketing Director Dennis Thomas, Learning Community Director Mary Wirth, Retirees Director Janet Rodekohr

Non-voting: Executive Director Holly Young, Treasurer Becky Koch, Development Officer Donna Sheffield, Professional Development Director-elect Craig Woods, Learning Community Director-elect Lori Greiner, Membership Director-elect Tobie Blanchard

Absent: Research Director Lauri Baker, Marketing Director-elect Matt Browning

Agenda Review – Suzanne

Approve December Board meeting minutes

The December board meeting minutes were approved with a motion from Mary and a second from Victor.

Financial Report - Becky

Becky provided the most recent spreadsheet. Income is just over \$50,000, with expenses a little over \$34,000. The current fiscal year runs from July 1, 2017, to June 30, 2018. Payment will be made for the second quarter to UNH. Becky asked what the board wanted the finance committee to do regarding the accreditation process. There might be a way to compare our member database to the accreditation database. In addition to \$500 per year, if zero to five percent of our membership is accredited, we pay \$3 per member. If 5.1 to 15% is accredited, we pay \$2 per member. If more than 15% is accredited, we pay \$1 per member. There was no further action at this time.

Old business

Management Negotiations Update – Elizabeth/Becky

Elizabeth is working on articles of incorporation, following Holly's work on getting ACE incorporated in New Hampshire. This must be renewed every year. Celtic, Elizabeth and Becky agreed on a transition schedule that begins in July. Becky is working on a list of items that board will carry out and Celtic will take on. This will be what our financial payment to Celtic will be based on. They will examine our constitution and bylaws as well. Elizabeth hopes to present the Celtic contract during our February meeting. The contract will not have a dollar amount. They do the budgeting during an annual budgeting session, and that is when we can adjust to what we can afford.

Constitution/Bylaw revisions – Steve

We will need to clean up the documents before presentation to the membership. Revisions will be held for a Celtic review.

Slate of Candidates – Steve

Steve presented the slate of candidates. Steve moved to accept the slate of candidates, second from Mary. Approved. Candidates are Jennifer Alexander and ChaNae Bradley for vice president, Lulu Rodriguez and Quisto Settle for research director, Craig Woods and Ruth Borger for professional development director, and Matt Browning and Maurice Perkins for marketing director.

2018 Conference Update – Lori

Everything Under the Sun is the new slogan. There are 54 ACE proposals, with 50 slots. Fernando Santos has verbally committed to be the Hermance speaker. Ag Media Summit suggested a panel from ACE on working with land-grant universities and outside of that system. We have another \$4500 we're close to obtaining, bringing our sponsorship up to \$27,500.

Update on website – Elizabeth

Elizabeth needs to get back to the committee with a fuller report in February.

New business

Officer Reports

President:

President-elect: C&A program now open. Judges logging in.

Vice President: Working with Donna to reach out to administrators, promoting ACE's value. We ask them what their communication challenges are, and how can we help? Strategies to communicate with stakeholders, think that's what you'd find from a variety of administrators. The goal is to hopefully get more support, including financial, from ACE's help. Also beginning to work on looking at ways to attract more diverse slate of candidates to the board.

Past President:

Director reports

Learning Communities: LCs reviewing AMS breakout submissions.

Membership: ACE Update needs to go out soon. Should we release information on Celtic? Elizabeth feels we're moving forward even though there is as yet no contract. Elizabeth will write it up.

Marketing: Still in need of profile photos from the board for push cards and should be ACE members. They should be in jpeg format. Suzanne is looking for a membership type of card and Matt has one.

Professional Development: Two webinars scheduled for February, the 14 and 22. Meeting Friday to determine sessions for conference. Also sent out a poll for the pd committee to meet.

Research:

Retiree – Janet moved to approve John Wozniak for his life membership. Second from Elizabeth. Approved. Getting newsletter ready, and asked for ACE mentors. Would also like to include it from the board perspective. Deadline would be February 1.

Development Officer –Donna presented two grant recommendations: \$1,500 each to Lori Greiner and Mike Whitesides. Janet moved to approve, Doug seconded. Steve, Janet, Doug, Dennis voted yes. Elizabeth, Mary, Beth, Victor, Suzanne voted no. The motion failed. A second motion from Beth to accept but only award the amount of each application request, second from Elizabeth. Approved.

Other

We will start our new meeting time at our February meeting, 11 am Eastern.

Meeting adjourned at 4:50 pm EST.

Respectfully submitted,
Holly Young, Executive Director